



UNITED STATES DEPARTMENT OF THE INTERIOR
Bureau of Indian Education
1849 C Street NW, MIB-3610
Washington, DC 20240

SECTION 504 ANNUAL NOTICE

Section 504 Annual Notice Section 504 Of the Rehabilitation Act of 1973, as amended, (Section 504) prohibits the U.S. Department of the Interior (DOI) from discriminating against members of the public on the basis of disability in its conducted programs and activities. Section 504 defines a person with a disability as anyone who:

- Has a mental or physical impairment which substantially limits one or more major life activities;
- A record of such an impairment; or
- Being regarded as having such an impairment

Pursuant to Section 504, the Bureau of Indian Education (BIE) operated schools are responsible for locating and providing accommodations and services to eligible students with disabilities. BIE has developed in the **Indian Affairs Manual (IAM), Part 30, Chapter 15, Education (Management), Section 504 of the Rehabilitation Act of 1973**, to provide guidance to its employees and information to students, parents, and other providers of educational services on its Section 504 responsibilities.

The policy is available on the Indian Affairs Policy and Directives website:

<https://www.bia.gov/policyforms/manual> or request a copy by contacting the School Section 504 Coordinator.

School Section 504 Coordinator: Havasupai Elementary Section 504 Coordinator, Katharine Ford
Phone : (505) 377-1554

Email: katharine.ford@bie.edu

If you have difficulty viewing or interpreting this memorandum, please contact the BIE Section 504 Program Coordinator, Donald Griffin, at (703) 282-3316 or Email: donald.griffin@bie.edu. Thank you.

Havasupai Elementary School does not deny the right of the parent/guardian to file a complaint with DOI's Office of Diversity, Inclusion and Civil Rights (ODICR) if the parent/guardian believes that this school/organization has violated any provision or regulation of Section 504. The ODICR is an investigatory office of DOI and handles these complaints and in accordance with its civil rights directive. Complaints to ODICR may be sent to: Director, Office of Diversity, Inclusion and Civil Rights, Department of the Interior, 1849 C Street, NW Washington DC, 20240.